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Bonner County, Sandpoint, Idaho  
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Michael W. Rosedale Fee: \$0.00  
Ex-Officio Recorder Deputy \_\_\_\_\_  
Index to: MISC

BC



**Resolution #2022-49**

**Planning**

**Adopting Official Fee Schedules**

**File #AM0008-22**

**RESOLUTION #22-49**

**ADOPTING OFFICIAL FEE SCHEDULES  
Title 11 (Building Regulations), Title 12 (Land Use Regulations),  
and Title 14 (Flood Damage Prevention)  
Bonner County Revised Code  
Bonner County Planning Department**

**WHEREAS**, the Bonner County Board of Commissioners has the authority to adopt fees by resolution for Title 11, Title 12, and Title 14 of Bonner County Revised Code (BCRC), pursuant to BCRC 11-108 and 12-265; and

**WHEREAS**, Idaho Code §63-1311 authorizes the Board of County Commissioners to impose a fee for services provided by the county that would otherwise be funded by property tax revenues; and

**WHEREAS**, Idaho Code specifically authorizes fees for services and applications at §31-870 (Powers & Duties of the Board of Commissioners); §50-1305 (Plats & Vacations); §50-1306A (Plats & Vacations); §63-1311 (Miscellaneous Provisions of Tax Law); and §67-6519 (Local Land Use Planning); and

**WHEREAS**, the Board desires that planning fees reflect the costs for processing the permits and applications and desires such fees be reasonably related to, but not exceed, the actual costs for such services; and

**WHEREAS**, the Board desires the costs for land use activities be paid for by those using the services, thereby defraying the costs to the taxpayers as a whole; and

**WHEREAS**, the Board did conduct a duly noticed public hearing on June 15, 2022, pursuant to Idaho Code §63-1311A, to hear public testimony on the proposed fees and moved to adopt the proposed fee schedules by resolution.

**NOW, THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Bonner County, Idaho, that Resolution #22-49, and the attached fee schedules "Title 11 Official Fee Schedule"; "Title 12 Official Fee Schedule"; "Title 14 Official Fee Schedule" Bonner County Planning Department be adopted as a resolution of Bonner

County, and the fees shown on the official fee schedules be hereby imposed upon the adoption of this resolution, setting forth the effective date as June 15, 2022.

Adopted as a resolution of the Board of County Commissioners of Bonner County, Idaho, done this 15<sup>th</sup> day of June 2022,

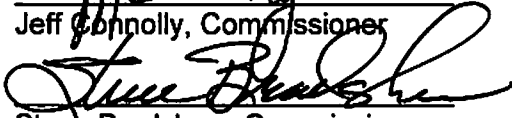
BONNER COUNTY BOARD OF COMMISSIONERS



Dan McDonald, Chairman

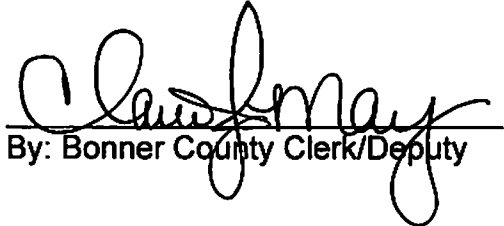


Jeff Connolly, Commissioner



Steve Bradshaw, Commissioner

ATTEST: Michael Rosedale, Bonner County Clerk/Auditor



By: Bonner County Clerk/Deputy

Legal Approval:





**Title 11 Official Fee Schedule**  
 Bonner County Planning Department  
 Title 11, Bonner County Revised Code  
 Adopted by the Board of County Commissioners  
 Resolution: # 49      Effective Date: 6/15/2022

ITEM	PROPOSED FEE
<b>Miscellaneous Application Fees</b>	
Technology Fee	\$30 added to each application
GIS/Addressing Review	\$25 added to each application
Floodplain Review	\$25 added to each application
<b>Commercial, Industrial, or Public structures</b>	
Preliminary Application Fee	\$100 (If this fee is imposed, it will be subtracted from final application fees)
All new structures and additions to an existing structure, except as provided below.	\$400 for the first 500 square feet
	\$750 for 501-2,000 square feet
	\$950 for 2,001-4,000 square feet
	\$1150 for 4,001-6,000 square feet
	\$1350 for 6,001-8,000 square feet
	\$1550 for 8,001-10,000 square feet
	\$1750 for 10,001-11,000 square feet
	\$125 additional for every 1,000 square feet over 11,000 square feet.
Additions of open porches, decks, ramps, awnings, platforms, covered entries or other similar structures	\$200
Signs	\$350
Conversion of existing non-commercial structure to commercial use	\$500
Cell Tower/Communication Tower	\$1,250
Existing Cell/Communication Tower modifications	\$450
<b>Residential and Agricultural Structures</b>	
Preliminary Application Fee	\$100 (If this fee is imposed, it will be subtracted from final application fees)
All new structures and additions to single-family dwelling, multi-family dwelling, duplexes, manufactured homes, mobile homes. Accessory dwelling units as defined by Title 12.	\$250 for the first 500 square feet
	\$450 for 501- 1,000 square feet
	\$550 for 1,001-2,000 square feet
	\$650 for 2,001-3,000 square feet
	\$750 for 3,001-4,000 square feet
	\$850 for 4,001-5,000 square feet
	\$950 for 5,001-6,000 square feet
	\$125 additional for every 1,000 square feet over 6,000 square feet.
Dwelling Unit, Recreational Vehicle	\$250 for the first 500 square feet
	\$450 for 501-900 square feet
Small Structure Permit with no plumbing and no living space	\$150 for up to 1,080 square feet
Deck/Lean to	\$150 for up to 1,000 square feet
Mobile or manufactured home within existing mobile home park	\$250
Detached garage, shop, general purpose residential accessory structures, agricultural structures and additions to such structures that are open shell structures	\$325 for the first 1000 square feet
	\$425 for 1001-2000 square feet
	\$475 for 2001-3000 square feet
	\$525 for 3001-5000 square feet
	\$625 for 5,001-6,000 square feet
	\$75 additional for every 1,000 square feet over 6,000 square feet.
Fences and walls defined as a structure per Title 11	\$160
Conversion of existing commercial, public or industrial structure to residential use	\$280
Conversion of existing accessory structure to residential dwelling	\$280
Conversion of an existing residential dwelling to an accessory structure	\$80
Time extension request	\$75

Investigative fees*	\$100 for the initial site review of project initiated prior to the issuance of approved building location permit.
*All violations are subject to the Penalties and Remedies section of BCRC 11-124 and could incur additional fines and punishment as authorized by this section.	\$200, plus mileage costs based upon the Internal Revenue Service (IRS) standard mileage rate, for each subsequent site review of project for non-compliance or violations of stop work order and all other reasonable costs incurred in the investigation, abatement and prosecution of the violation.
Building Violation	In addition to the original permit fees, any person who has commenced work prior to the issuance of a building location permit shall pay the original fee equal to the cost of the original permit.
Re-inspection fee	\$100 for additional site inspections required by code due to action or inaction of applicant.
Refunds	All building location permit application fees are non-refundable.
Revision Review Fees	\$75 plus re-inspection fee if required
Appeal of administrative decision	\$500 + Technology fee
Appeal of administrative decision on fees	No fee
Notice to Title, processing and lifting of notice	\$345

### **Public Agency Fees**

Fees for Internal County Departments	Fee Waived: Actual cost of professional services and applicable noticing or publishing still apply
Fees for political subdivisions or public agencies (BCRC 12-265 (E))	Fee Waived: Actual cost of professional services and applicable noticing or publishing still apply





**Title 12 Official Fee Schedule**  
 Bonner County Planning Department  
 Title 12, Bonner County Revised Code  
 Adopted by the Board of County Commissioners  
 Resolution: # 49      Effective Date: 6/15/2022

ITEM	PROPOSED FEE
<b>Miscellaneous Land Use Fees</b>	
Recording Fees	As per Recorder's Office Fee Schedule
Technology Fee	\$30 added to each application
GIS/Addressing Review for Plats, PUD, Zone Change, & Comp. Plan Map Change	\$40 added to each application
GIS/Addressing Review for all other file types	\$25 added to each application
Floodplain Review	\$25 added to each application
Application to modify terms and/or conditions of approval	\$300 for modifications to conditions, plat notes & other similar wording changes. Current base application fee for all others.
Certificate of compliance	\$50 plus \$50/lot/parcel plus recording fees
Hearing Examiner Fee	\$50
Request by applicant to reschedule public hearing	\$250
<b>Preliminary Plat (Plus applicable stormwater plan fees)</b>	
1 to 10 lots	\$1,000 base fee + \$75 per lot
11 to 30 lots	\$1,500 base fee + \$75 per lot
31 to 100 lots	\$3,000 base fee + \$75 per lot
101 to 200 lots	\$5,000 base fee + \$75 per lot
More than 200 lots	\$7,500 base fee + \$75 per lot
Minor notational changes	\$275
<b>Final Plat</b>	
Minor Land Division (1 to 4 lots)	\$500 + \$25 per lot
Lot line adjustment applications	\$500 + \$25 per lot
Minor notational changes	\$260
Boundary line adjustment	\$250
Planning Dept review for plats & replats up to 100 lots	\$500 + \$25 per lot
Planning Dept review for plats & replats over 100 lots	\$3,500
County Surveyor's plat check for all plats and replats	Actual cost of professional service
Review of as-built road and stormwater plans	Actual cost of professional service
<b>Other Fees Related to Plat/Land Division</b>	
Family exemption application	\$210 + \$16 per parcel created + applicable recording fees
Administration of surety agreement of less than \$100,000, proposing cash or cashier's check	\$210 per agreement*
Administration of surety agreement of less than \$100,000, for other than cash or cashier's check	\$260 per agreement* + \$10 per financial document (i.e., per letter of credit or bond)
Administration of surety agreement of \$100,000 to \$1 million	\$260 per agreement* + \$10 per financial document (i.e., per letter of credit or bond)
Administration of surety agreement of more than \$1 million	\$260 per agreement* + \$10 per financial document (i.e., per letter of credit or bond) + \$53 for each additional \$1 million increment or portion thereof to a maximum of \$500
	*Plus actual cost of professional service by county surveyor/engineer to review surety improvement estimate
<b>Conditional Use Permit Applications (Plus applicable stormwater plan and recording fees) (Refer to Title 12, Chapter 3 use tables)</b>	
Residential uses: Duplex/2-unit residences	\$500
Residential uses: Other than duplex	\$700, + \$10.00 per unit
Resource-based uses, minor: Keeping of equine animals. All others are major.	\$300
Resource-based uses, major:	\$700
Commercial uses, minor: animal establishment; animal shelter; art studio; child/adult nurseries, daycares; minor boat/motor	\$500

Commercial uses, major: All uses not listed as minor.	\$800
Industrial uses	\$1,000
Public uses	\$750
<b>Home Occupation Applications</b>	
Tier I	\$50
Tier II	\$100
Tier III	\$500
<b>Planned Unit Development and Cottage Development Applications (Plus stormwater plan and recording fees)</b>	
	Less than 50 acres      50 acres or more
Small-scale residential and mixed use	\$1,250      \$1,500
Large-scale residential and mixed use	\$1,750      \$2,000
Commercial/industrial;	\$2,250      \$2,500
<b>Zone Change Applications (Plus recording fees)</b>	
Development Agreement Review	\$250
Zone change to commercial or industrial	\$1,500
Zone changes to all other zones:	
25 acres or fewer	\$1,500
26-50 acres	\$1,750
51-75 acres	\$2,000
76 plus acres	\$2,750
<b>Special Use Permit (Plus recording fees)</b>	
Application fee	\$400
Renewal fee	\$100
<b>Variances (Plus applicable stormwater plan and recording fees)</b>	
Administrative Exemption	\$50
Administrative Variance	\$325
Variances (requiring public hearing)	\$500
<b>Vacations/Time extensions/Appeals</b>	
Road or plat vacations, road validation petitions:	\$420, + actual cost for mailing and legal advertisements
Time extension request:	\$100
Appeal of Planning Commission, Zoning Commission, or Hearing Examiner final decision:	\$300 + actual cost of record preparation, to be billed separately (BCRC 12-261A)
Appeal of final decision by Board	\$300 + actual cost of record preparation for any new materials
Appeal of administrative decision	\$350
<b>Stormwater/Erosion Control Plans/Geotechnical Review</b>	
Subdivisions of 4 or fewer lots	\$325 + actual cost of professional services.
Subdivisions of 5 to 30 lots	\$525 + actual cost of professional services.
Subdivisions where road and/or driveway only is required to be reviewed:	\$225 for road/driveways of ≤ 1 mile. \$50 plus Actual cost of professional services, for review of accesses > than 1 mile
Subdivisions of more than 30 lots	\$300 + actual cost of professional services
Subdivision stormwater re-inspections	\$80 per inspection
Conditional use permits, where applicable	\$250 + actual cost of professional services after original stormwater plan fees are expended
Variances, where applicable	\$250 + actual cost of professional services after original stormwater plan fees are expended
Final grading/stormwater/erosion plan, when optional preliminary stormwater plan filed	Same as fee for type of application listed above
Optional preliminary stormwater/erosion plan	\$50, + actual cost of professional services
For stormwater plan revisions, modifications	\$50, + actual cost of professional services after original stormwater plan fees are expended
Stormwater management plans filed with Building Location Permits or Building Permits	\$85 + actual cost of professional services after original stormwater plan fees are expended
Erosion control plans filed with Building Location Permits or Building Permits	\$85 + actual cost of professional services after original stormwater plan fees are expended
All other stormwater/erosion control plans filed separately	\$50, + actual cost of professional services

Grading plans filed separately	\$75 for 50 to 100 cubic yards; \$50 + actual cost of professional services for greater than 100 cubic yards of fill, excavation or grading
Review of as-built stormwater plans	Actual cost of professional services
Geotechnical Review	\$85 plus actual cost of professional services
Revision Review Fees	\$80
<b>Amendments</b>	
Amendment to Comprehensive Plan Text	\$2,500
Amendment to Comprehensive Plan Map:	
25 acres or fewer	\$1,500
26-50 acres	\$1,750
51-75 acres	\$2,000
76 plus acres	\$2,750
Amendment to Title 12	\$2,500
<b>Vacation Rental Permits</b>	
Initial Biennial Permit	\$200
Additional permit on same lot at same time	\$120
Re-Inspection Fee	\$100
Biennial Renewal Fee: No Violations recorded in 12-month period	\$100
Biennial Renewal Fee: Violations recorded in 12-month period	\$200
3rd and Subsequent violations of Vacation Rental Permit	\$300 + applicable court fees, per violation
<b>Agency Fees</b>	
Fees for Internal County Departments	Fee Waived: Actual cost of professional services and applicable noticing or publishing still apply
Fees for political subdivisions or public agencies (BCRC 12-265 (E))	Fee Waived: Actual cost of professional services and applicable noticing or publishing still apply
<b>Investigative/Violation Fees</b>	
Failure to Obtain a Permit/Violations	Double the fee of the original application
Notice to title, processing & lifting of notice	\$345
Investigative fees	\$100 for the initial site review for violation of land use code. \$200 + mileage costs based upon the Internal Revenue Service (IRS) standard mileage rate, for each subsequent site review for non-compliance or violations of stop work order and all other reasonable costs incurred in the investigation, abatement and prosecution of the violation
<b>Miscellaneous fees (Plus sales tax):</b>	
Copy of BCRC, Title 12, paper copy	Actual cost per page, + \$5.50 if mailed
Digital copy	\$6.25, + \$2.00 if mailed
Best Management Practices manual	\$9.50, + \$5.50 if mailed
Zoning map, 11" X 17"	\$2.50
<b>Copy fees (Plus sales tax):*</b>	
8½" X 11", black/white	10 cents per page up to 100 pages
8½" X 11", black/white	25 cents per page more than 100 pages
8½" X 11", color	\$1.25 per page
8½" X 14", black/white	15 cents per page
8½" X 14", color	\$1.75 per page
11" X 17", black/white	20 cents per page
11" X 17", color	\$2.50 per page
Copies via email	No charge for the first two hours of staff time. Staff time over two hours will be charge at an hourly rate. (Contact the Planning office for the current hourly rate.)

\*Fees shall be in accord with Idaho Code §74-102





**Title 14 Official Fee Schedule**  
 Bonner County Planning Department  
 Title 14, Bonner County Revised Code  
 Adopted by the Board of County Commissioners  
 Resolution: # 49      Effective Date: 6/15/2022

ITEM	PROPOSED FEE
<b>FLOODPLAIN PERMITTING</b>	
Technology Fee	\$30 added to each application
If structure is located within a mapped flood hazard area and construction plans are not required.	\$180 plus actual cost of professional services.
If structure is located within a mapped flood hazard area and construction plans are required.	\$400 plus actual cost of professional services.
If structure is located within a mapped floodway and construction plans, no-rise certification and engineering analysis are required.	\$800 plus actual cost of professional services.
Fees for internal Bonner County departments.	Fee Waived: Actual cost of professional services and applicable noticing or publishing still apply
Fees for political subdivisions & public agencies.	Fee Waived: Actual cost of professional services and applicable noticing or publishing still apply
Investigative fees	\$120 for the initial site review for violation of Flood Damage Prevention Ordinance.
	\$240 plus mileage costs based upon the Internal Revenue Service (IRS) standard mileage rate, for each subsequent site review for non-compliance or violations of stop work order and all other reasonable costs incurred in the investigation, abatement and prosecution of the violation